

Attending:

X	Irene Malmgren(Co-Chair)		Bernard Somers– Student Services (Senate appointee)		TBD (CSEA 651)		Vacant (Budget Liaison)
X	Barbara McNeice-Stallard (Co-Chair)	X	Barbara Mezaki (Faculty Accreditation Coordinator)	X	Michelle Sampat, AD Instruction Service		Rosa Royce (Budget Liaison)
X	Chisa Uyeki (Faculty)		TBD (Assistant Faculty Accreditation Coordinator)		Alexis Carter (HR)	X	Kristina Allende, (Co-Chair)
	TBD (AS President or Designee)		Sophia Ruiz (Student Rep)	X	Meghan Chen, Instructional Services		Pedro Suarez (Guest)
X	Landry Chaplot (Faculty Noncredit)		Mark Fernandez (CSEA 262)		Tom Mauch (AVP Student Services)		Daniel Berumen (Guest)
X	Loni Nguyen (Faculty Outcomes Coordinator)	X	Kate Morales (IT)		TBD, AVP, Instruction	X	<i>Lisa E. Jackson (Recorder)</i>

AGENDA

	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	Kristina thanked everyone for their participation, help, and support at Expanded PAC.
2.	Approval of the Agenda	1:30	The agenda was approved as submitted.
3.	Approval of the March 24 minutes (attached) <ul style="list-style-type: none"> No meeting notes for April 14 – Committee met for 30 minutes to prep for Expanded PAC. 	1:35	Minute approval postponed until next 5/12 – wrong minutes attached.
4.	Strategic Planning - Expanded PAC Debrief (Kristina) <ul style="list-style-type: none"> Review of Breakout Room Notes <ul style="list-style-type: none"> ➤ Breakout 1 ➤ Breakout 2 ➤ Breakout 3 ➤ Breakout 4 ➤ Breakout 5 Draft Strategic Plans Goals 	1:40	<ul style="list-style-type: none"> During Expanded PAC, attendees were assigned to a breakout room to review the Mission, Vision, and Core Values and share ideas or thoughts on anything missing. For each room/notes were collected, Kristina highlighted those ideas. IEC will review and at a future meeting discuss any recommendations we would want to make to PAC when it conducts that review based on what was learned during Expanded PAC. The Committee reviewed the notes from the breakout rooms listed in Topic No. 4. Our next goal is to ensure that what was developed at EPAC in terms of goals can be shared with PAC. <ul style="list-style-type: none"> From this review, 10 goals came out and 2 other areas that we don't have goals for. Kristina reviewed the goals and synthesized them. Members were assigned to a breakout room to review the goals and determine if they need to be revised or edited prior to being given to PAC as being strategic plan goals. <ul style="list-style-type: none"> Group 1 (Barbara MS, Kristina, Loni, Meghan) Group 2 (Chisa, Irene, Kate, and Pedro) Group 3 (Alexis, Barbara M, Sophia) Group 4 (Landry, Michelle, Malia) Kristina to combine the notes from the groups into a shared document to be distributed to IEC members and hopefully by the next meeting, we will

			<p>have a document that the committee can vote on in terms of making a recommendation to PAC.</p> <ul style="list-style-type: none"> • The draft is the consolidation of EPAC and the job of IEC is to ensure that what we have is appropriate for a Strategic Plan and that they represent what we think as a college are important. •
5.	2017-2021 Strategic Plan Graphic (Kristina)	2:40	<ul style="list-style-type: none"> • Reviewed and discussed the 2017-2021 Strategic Plan Graphic. • Kristina will send the group different models of other strategic plans.
6.	PIE Update (Michelle and Pedro) <ul style="list-style-type: none"> • Minutes from April 5 Meeting 	2:45	<ul style="list-style-type: none"> • Michelle had a clarification for the new process since IEC has a subcommittee. Not sure of what the process will be for submitting minutes and having them approved by IEC. • They are now an official committee. Jennifer Hinostraza is the new Faculty Co-Chair. • Recommendation for manager PIE will be forthcoming. • Official minutes from the last meeting are attached. • Still working on membership for the PIE Committee. Morris Rodrigue and Gary Nellesen attend the last meeting and discussed resource requests. • Rosa Royce and Gary Nellesen appointed to the PIE Committee. • Manager PIEs are due in July – currently working on recommendations.
7.	Budget Committee Update (Rosa)	2:50	No update
8.	Announcements		
Future Meetings: May 12 & 26, and June 9			



Committee Goals and Progress Report 2020-21

Committee name: Institutional Effectiveness Committee

Name of person completing the report: Richard Mahon, Vice President, Instruction and Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness, Chisa Uyeki, Faculty

Instructions: Due by **November 2, 2020**: Columns 1 and 2
 Due by **June 1, 2021**: Column 3
 Please enter your committee’s outcomes and accomplishments in Column 3 and submit electronically to bhebert3@mtsac.edu (on behalf of the President’s Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
GOAL # 1: Committee website up-to-date	6, 11, 15	
GOAL #2: Develop/Clarify the Strategic Plan Process (integrated planning process) and updating the College Strategic Plan	1, 3, 12, 14	
GOAL #3: Review Unit Manager & Vice President PIE Templates	1, 3, 12, 14	
GOAL #4: Prioritize equity in the development of planning processes and college plans	4, 5, 6, 9	
GOAL #5: Review & make recommendations to update AP 3250 “Institutional Planning” to reflect current processes	3, 12, 14	
GOAL #6: Document where ACCJC standards map to committee agenda items in agendas and minutes	14	