



Professional Development Council

Thursday, September 7, 2023

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez	√	Mary Ann Gomez-Angel		CSEA 651 Vacant	√	Tania Anders	√	Yvette Garcia	√	Kolap Samel
A	Sarah Plesetz	A	Rosa Asencio	A	Kristina Alvarado	√	Lizbet Sanchez		Minutes:	√	<i>Maria Cardenas</i>

Standard	Item	Purpose	Outcome
	Welcome	<ul style="list-style-type: none"> Yvette Garcia Kristina Alvarado Review minutes from June 1, 2023, meeting 	<ul style="list-style-type: none"> Minutes from June 1, 2023 were moved to approve by Tania Anders, 2nd by Lizbet Sanchez, Yvette Garcia abstained, all other members present voted to approve minutes.
	Conference and Travel	<ul style="list-style-type: none"> Budget Update PDC contingency plan quorum for C&T requests (during summer and winter sessions) Banned states – if direct manager and VP approved C&T request, then PDC would consider 	<ul style="list-style-type: none"> Lisa shared budget update numbers with PDC. Classified staff have exhausted \$50,000 allocation for 2023-24 and gone over by \$429. Faculty has spent \$51,300 with a remaining balance of \$72,700. Management has \$3,000 remaining balance. No new solution reached, will continue with process in place and hope to receive quorum as needed. <p style="margin-left: 20px;">Side note: Subgroup to put together C&T document to provide instructions on C&T processes for Mt. SAC employees will consist of Tania Anders, Lizbet Sanchez, and Lisa Rodriguez.</p>
	Reports	<ul style="list-style-type: none"> CPDC (Rosa Asencio or Yvette Garcia) FPDC (Tania Anders) MPDC (Kristina Alvarado) 	Report outs were tabled until next month (October).
	Other	<ul style="list-style-type: none"> Vote – Continue to have PDC monthly meetings virtual or in-person for 2023-24 Review BP/AP 7160 CSEA 651 Vacancy: Vote was not officially taken on changing the meeting time to mornings in the Fall to accommodate 651 member (there was discussion, not a vote). 	<ul style="list-style-type: none"> PDC members present voted to continue to hold PDC monthly meetings via Zoom and possibly meet in person once per semester (December). AP 7160; Lisa will investigate why this item is on here, is the AP due for review?



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Next Meeting: October 5, 2023