








Textbook & Instructional Materials Committee Meeting
Agenda, Spring 2023
5/4/2023
 (3:00 PM – 4:30PM, Zoom)

X	<i>(Faculty) Kristina Allende</i>		<i>(Co-chair) Allie Frickert</i>	X	<i>(Co-chair) Romelia Salinas</i>
X	<i>(Faculty) Ellen Caldwell</i>	X	<i>(Faculty) Jenny Leung</i>		<i>(Student Services) Gabi Quiroz</i>
X	<i>(Faculty) Monika Chavez</i>		<i>(Bookstore) Suzanne Luetjen</i>		<i>(Student rep) Vacant</i>
X	<i>(SS Manager Rep) Eric Lara</i>	X	<i>Susan Ramuco</i>		<i>(Guest) Bernie Somers & Rosario Esparza</i>

Time Allotted	Item	Leader	Action Needed (discussion, decision, etc.)
5 min	Review minutes	RS	Approved
5 min	SPEAC report	MC	<ul style="list-style-type: none"> Working on AP BP. If our committee wanted to pull AP BP, and if it's in our scope, we can comment on it. Is there anything related to our committee? Instructional materials textbook, changes on the bookstore. Monika will review them and see if anything is related to textbook committee. Monika will share this information with us if she finds anything.
30 min	Guest Speaker: Bernie Somers	Presenter	Present and Q&A's- Low cost is new to guest, low cost was successfully explained. 40\$ and below is low cost, this number is based on conversations with Associate students.

			<p>Webpage was shared https://www.mtsac.edu/governance/committees/timc/index.html ! Committee shared information for faculty is on the Smartsheet. https://app.smartsheet.com/b/form/b700bbcc536a4eafaco6a1ecd822dd61</p> <p>How can our committee get this information to the counselors.?</p> <ul style="list-style-type: none"> • Share website; invite committee to the faculty meetings and dean meetings. Bernie can help with giving this information or he can invite the committee to present. • Meeting with students explain the icons, we can be more intentional when pointing these things out. Mountie academic plan for first time students and counseling courses. Explaining sustainability. • Do students factor in the class fees? Students usually don't ask but the counseling team usually points it out. <p>We have flyers targeting students and faculty.</p> <ul style="list-style-type: none"> • Students to explain what the low cost and zero cost designations. • Faculty flyer- designation low cost <p>Monika will share those with Bernie.</p>
30 min	Guest Speaker: Desiree Landeros	Presenter	<p>Present and Q&A's PowerPoint presentation:</p> <ul style="list-style-type: none"> • Financial aid defined- • Scholarships and Grants • Earned money (employment) and Loans.

		<p>How to apply:</p> <ul style="list-style-type: none"> • FASFA Federal Student Aid and California Dream Act. Apply by March 2. • Eligibility FSFSA- US citizen/ Eligible non- citizen • Special Circumstances. Change of income and change of dependency. <p>Summary of the Process</p> <hr/> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>COMPLETE THE FAFSA OR CADAA BY MARCH 2ND</p> </div> <div style="text-align: center;">  <p>SUBMIT A CAL GRANT GPA VERIFICATION FORM BY MARCH 2ND</p> </div> <div style="text-align: center;">  <p>REVIEW YOUR STUDENT REPORT (SAR)</p> </div> <div style="text-align: center;">  <p>SUBMIT ANY REQUESTED/REQUIRED DOCUMENTS ASAP</p> </div> <div style="text-align: center;">  <p>COMPARE FINANCIAL AID OFFERS/ AWARDS AND ASK QUESTIONS</p> </div> </div> <p>With Financial they get cash; we don't use vouchers anymore, that was pre pandemic. Basic need resources center gives vouchers.</p> <p>Federal 6 full time academic = 6 years. Unit load. 100% per academic year. 600% there whole academic career.</p>
5 min	ZTC Pathway Resolution	<p>MC/EC</p> <p>Review and Vote on Resolution- https://mtsaco-my.sharepoint.com/:w:/r/personal/rsalinas12_mtsac_edu/_layouts/15/doc2.aspx?sourcedoc=%7B1C96E7A5-6431-40FD-BBD4-FDE5CC9A59E5%7D&file=ZTC%20Resolution.docx&action=default&mobileredirect=true&DefaultItemOpen=1</p>

			Team reviews and fine tunes resolution. Monica and Ellen will continue to work on it and present it at the next meeting.
15 min	Update: Inclusive Access	SL	Will provide update- next meeting
5 min	Update: Future meeting frequency and time	AF	Will provide update – next meeting
Remaining	Other	RS	New bookstore rep can be in our committee as Susanne is stepping down, this will be a question for Morris next time he comes to our meeting.