

President's Cabinet Action Notes
January 16, 2024
Shannon sat in for Morris

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - A team is working on planning the next ribbon cutting for the Beach Volleyball/Wildlife Sanctuary, which is expected to take place prior to the February 14th Board Meeting. A press release has been drafted. Media and legislators will be invited.
 - An LAIST reporter will be visiting campus during the Parent Institute event. Jill will be pitching a similar story to San Gabriel Valley Tribune reporters.
 - The USA Water Polo press release has been finalized. As approved by the Board at their January 2024 meeting, Mt. SAC will be the official training facility for the USA Men's Water Polo Team as they prepare for the Paris Olympics.
 - Jill is working on the next Annual Report that will be reviewed by the Citizen's Oversight Committee at their next meeting.
 - b. Cabinet approved the [Request to Fill Log](#) for the following position:
 - [Computer Facilities Assistant](#) (Part-time)
 - c. Cabinet approved the following Immediate Needs Requests:
 - [Human Resources](#) – a \$3,000 one-time request was approved for a Zoom webinar license for Professional and Organizational Development.
 - [Human Resources](#) – a \$40,000 one-time request was approved to cover the cost of a consulting firm that will provide specialized recruitment support.
 - d. Cabinet received the following enrollment updates:
 - Credit enrollment has increased 12% for Winter compared to the same time last year. Census is today.
 - Spring 2024 enrollment is currently below in comparison to the same day last year; however, we began registration a little earlier than typical and are expecting it to increase.
2. Effective 2024, there are Title 5 changes relating to Supervised Tutoring, including language on faculty line of sight and collecting apportionment. Because of the work done in the past few years to ensure faculty coverage in our academic support centers, Mt. SAC is compliant with the new regulations. Our line-of-sight faculty also meets the minimum qualifications for Supervised Tutoring classes.
3. We have received approval from the Chancellor's Office to submit our US Department of Education application for our CBE program. We are only the second college to receive this approval from the Chancellor's Office. Kudos to faculty Mike Hood, Lani Ruh, Jessica Valdez, and managers Manuel Cerda, Chuong Tran, and Conway Yeo, who were the champions and have worked hard over the last two and a half years.

4. SCE is completed with the WASC self-study. The draft will be sent out for review and to receive feedback. The final report included on the Board agenda as an action item during the February 14th Board meeting.
5. Cabinet reviewed the [Joint Analysis](#) of the Governor's January budget, which reflects a collaboration between the Chancellor's Office, ACBO, ACCCA, and the Community College League of California. We will use this information to begin planning for the 2024-25 budget preparations and discussions. Key changes from the enacted budget for 2023-24 include:
 - The overall state budget for 2023-24 would decrease about 6% (\$37.9B), creating a shortfall in revenues.
 - California community college budget focuses on stability, with funding declining slightly, including cancelling certain one-time allocations that were established but not funded.
 - \$60 million one-time funding included to support the expansion of the Bachelor's in Nursing program.
 - Capital outlay funds to support the construction phase for only one continuing project.
6. The Chancellor's Office has issued a [45-Day Notice](#) for changes to Title 5 related to attendance accounting. We have been advocating to modify the attendance accounting method to limit the way we calculate FTES, since we currently have multiple formulas being utilized. The changes do not affect the beginning or ending of the term but do allow one way to calculate FTES regardless of modality. The changes are effective July 1, 2024, which allows time for modification of practices.
7. Cabinet reviewed the following Board Policies and Administrative Procedures:
 - [AP 4040 – Library and Other Instructional Support](#) – Forward to PAC
 - [AP 5013 – Military Personnel, Federal Civil Service Employee](#) – Forward to PAC
 - [AP 5015 – Residence Determination](#) – Forward to PAC
 - [AP 5035 – Withholding of Student Records and Registration Privileges](#) – Forward to PAC
 - [AP 5045 – Student Records: Challenging Content and Access Log](#) – Forward to PAC
 - [AP 5052 – Open Enrollment](#) – Forward to PAC
 - [BP 5015 – Residence Determination](#) – Forward to PAC
 - [BP 5035 – Withholding of Student Records](#) – Forward to PAC
 - [BP 5052 – Open Enrollment](#) – Forward to PAC