

MT. SAC RECOGNIZED STUDENT CLUBS & ORGANIZATIONS (RSCO) ADVISOR NEWSLETTER

FALL 2022

WELCOME BACK ADVISORS!

Happy Fall 2022! Please read the following information regarding Critical Updates, Advisor Resources, and Important Dates.

As a reminder, RSCO activation is available online through the Primary Advisor's portal. All Primary Advisors for the Fall 2022 semester must send their A# and RSCO name to the ICC Advisor, Julia Walker at jwalker55@mtsac.edu to gain access to the club activation management system. PDF instructions will be emailed.

Thank you for serving as an RSCO advisor. Our RSCOs could not be successful without your leadership!

**DEADLINE FOR RSCO
ACTIVATION:
SEPT. 23, 2022 @ 4PM**

*For more information please contact the
Student Life Center at (909) 274-5959.*



CONTACTS

ICC Advisor:

Julia Walker
(909) 274-5724
jwalker55@mtsac.edu

Associated Students Funding:

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lhennings@mtsac.edu

Fiscal / RSCO Accounting:

Emma Valenzuela
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Event Services:

Yvette Garcia
(909) 274-4797
ygarcia19@mtsac.edu

CRITICAL UPDATES

ANNUAL RECOGNITION

We are excited to announce that we are piloting **Annual Recognition!** This means an RSCO can activate in Fall 2022 and remain active through June 30, 2023*.

The deadline to complete the annual recognition activation is:

Friday, September 23, 2022, at 4 pm.

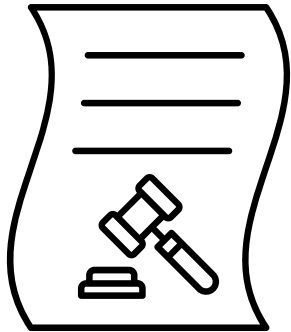
In the first week of Spring 2023, the ICC Advisor will conduct an RSCO Officers' eligibility check. If an officer is no longer eligible, the Primary Advisor will be notified to submit replacement officers into the online system by the designated Spring activation date.



RSCOs who miss the fall activation deadline will have an opportunity to obtain spring activation by completing the activation process by **Friday, March 24, 2023, at 4 pm.**

** RSCOs can only host planning meetings during the winter and summer terms (events and travel will not be approved during those terms).*

ICC CONSTITUTION AMENDMENTS



The ICC Constitution was amended and voted in favor by the ICC Representatives in Spring 2022. If you and your RSCO have not had the opportunity to review the changes, please note three major changes:

- *** Article VI: Officer Eligibility & Term Limits - Section 2**
 - *Changes the unit requirement and cumulative GPA requirement*
- **Article VIII: Meetings and Quorum - Section 3**
 - *ICC Meeting attendance defined*
- **Article XVI: RSCO of the Year**
 - *Please review the point system, there are more opportunities for RSCO's to earn points for RSCO of the Year.*

** Although the RSCO Officer Eligibility section was approved in May 2022, the A.S. Constitution has a section with the former RSCO Officer Eligibility requirements which supersedes the ICC Constitution. Next steps... A.S. will vote on changing the Constitution to revise the RSCO Officer requirements. If approved, changes will require a vote from the general student body to take effect.*

TO VIEW THE UPDATED CONSTITUTION, VISIT: WWW.MTSAC.EDU/CLUBS

POSTING POLICY

Please include the updated **Accommodations Statement** on all RSCO publicity:

"To request reasonable accessibility-related accommodations, please contact the ACCESS Department via email at access@mtsac.edu at least five business days in advance of the event."



WWW.MTSAC.EDU/STUDENTLIFE/CLUBS/STUDENTLIFECLUBFORMS.HTML

ADVISOR RESOURCES

RSCO ADVISOR TRAINING

In collaboration with Professional & Organizational Development (POD), the Student Life Office continues to offer training sessions that include a mandated Campus Security Authority Training, RSCO event reservations using 25Live, A.S. Posting Policy, Risk Management Policies, RSCO Fiscal Services Guidelines, A.S. Funding requests, and Advisor Roles and Responsibilities.

Sessions will be offered in-person during the month of September. If you have not attended, please sign up through POD. We look forward to seeing you there!



SIGN UP NOW: WWW.MTSAC.EDU/POD/CALENDAR

RSCO FEES/DUES

PAY DUES

RSCO fees/dues are processed through the Box Office in Building 2 or online.



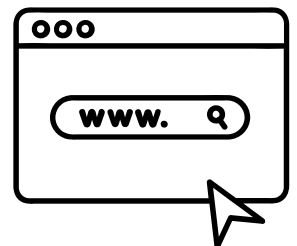
Note: RSCO fees/dues must be stated in the RSCO's constitution in order for fees/dues to be charged. In addition, the RSCO must have an account established through Fiscal Services. If the RSCO does not have a Fiscal Services account, please complete the "Request to Establish Student Club Account Form". The forms can be found at <https://www.mtsac.edu/studentlife/clubs/studentlifeclubforms.html>

PAY RSCO DUES: [HTTPS://TICKETS.MTSAC.EDU/CLUBFEES](https://TICKETS.MTSAC.EDU/CLUBFEES)

RSCO ADVISOR FORMS & RESOURCES

Please take some time to review our website, including the RSCO Advisor Forms and Resources page which includes helpful information that will assist you in your role as advisors.

WWW.MTSAC.EDU/CLUBS/



IMPORTANT DATES

INTER-CLUB COUNCIL MEETINGS



In order to remain an active RSCO on campus, each RSCO must abide by the Inter-Club Council (ICC) Constitution and College policies. **Lack of attendance at ICC Meetings could jeopardize RSCO privileges.**

ICC meetings are returning **IN PERSON!** They will be held on the 1st and 3rd Monday of each month in 9C-Stage from 2:30 pm - 3:30 pm. ICC Representatives must be available during this time. The ICC Representative must report information received from ICC, back to their RSCO. **Meeting dates are as follows:**

(2022) *9/12, 9/19, 10/3, 10/17, 11/7, 11/21, *11/28

(2023) 3/6, 3/20, 4/3, 4/17, 5/1, 5/15, and *5/22

** Note, there are 3 special scheduled ICC meetings due to holiday closures on regularly scheduled meeting dates.*

JOIN-A-CLUB

Join-A-Club will take place at Kerr's Corner from 9 am - 1 pm on **September 20 & 21, 2022 and March 21 & 22, 2023.** A canopy, table, and two chairs will be provided. **RSCOs do not need to be active to participate in Join-A-Club.** Use this opportunity to activate an RSCO, recruit officers and members, and have fun. All spaces are on a first-come first-serve basis. *No Table Reserving Allowed.*



RSCO OFFICER & ADVISOR NETWORKING MIXER

Save the Date: The RSCO Officer & Advisor Networking Mixer will take place on Monday, April 24, 2023, from 2:30 pm - 4 pm in 9C-Stage. This is a great opportunity to network with others involved in RSCOs, including officers, members, and advisors. We look forward to seeing you there!

STUDENT LEADERSHIP & ADVISOR AWARDS

Save the Date: ICC recognized RSCO Officers and Advisors will be honored at the Student Leadership and Advisor Awards on June 1, 2023, at 2 pm in Building 13 – 1700.

